

**MINUTES of the MEETING of the
ERIE COUNTY PUBLIC LIBRARY ADVISORY BOARD**

THURSDAY, November 16, 2017
Admiral Room, Blasco Memorial Library

CALL TO ORDER:

Diane Papesch called the meeting to order at 12:04 p.m.

MEMBERS PRESENT:

Liz Allen, Julie Theiss-Boam, Heather Canfield, Diane Papesch, Devi Subedi.

MEMBERS ABSENT: Daria Devlin, Kathleen Keys, Elspeth Koehle, Trevor Pearson.

OTHERS PRESENT:

Library: Erin Wincek, Executive Director; Patrice Berchtold, Administrative Officer; Marcia Wilking, District Consultant; Carol Gettinger, President, Friends of the Library.

Erin welcomed Devi Subedi as Kathy Dahlkemper's appointee to the board. Devi shared his background with the board.

APPROVAL OF MINUTES: September 21, 2017

The minutes from the 9/21/17 board meeting were not approved at the October board meeting because there was not a quorum. These minutes will be sent electronically and voted on.

There were no minutes to vote on from the 10/19/17 meeting, as there was not a quorum.

HEARING OF CITIZENS: None.

REPORT OF THE COUNTY COUNCIL LIAISON: None.

FRIENDS OF THE LIBRARY UPDATE (Carol Gettinger):

Carol reported that the Friends are actively looking for warehouse space and are still waiting for confirmation for a space for the Great American Book Sale.

REVIEW OF THE FINANCIAL REPORT (Erin Wincek):

Erin reported that the library is wrapping up the year in good shape with regard to the budget. Revenue has increased due to more fines being collected. County Council has approved the 2018 library budget. One big change is that one million dollars of the library budget which came from gambling money, will now come from the general fund. The County has taken back full ownership of the library and the one million in gambling money will go directly into the general fund.

The Friends approved the library budget for next year of \$50,000 for programming. It is expected that none of this money will go to Idea Lab programming. The Library Foundation has also passed a budget for 2018 and have allotted \$10,000 for Idea Lab programming.

The library is looking for sponsors to purchase more wi-fi hot spots and to sponsor the re-wrapping of the bookmobile. The Iroquois parking lot also will be re-surfaced next year. Some cosmetic changes will also be made to the Millcreek branch in January.

REPORT OF THE EXECUTIVE DIRECTOR (Erin Wincek):

Phase I – Erin thanked everyone on the board who helped or attended the opening events for the Idea Lab. The Idea Lab has been very busy; 82 people have been taught how to 3D print and over 100 people have been taught how to use the vinyl cutter. There has been a lot of idea sharing already and staff have been able to pass people onto our partners. Community support has been amazing. Last night at the Disrupt Erie Awards, Mary and the Idea Lab won the Social Impact Entrepreneur of the Year!

Grants – The library has received notice that they have been awarded the Teen Reading Lounge Grant from the PA Humanities Council. This grant will focus on youth of color and low income youth. The library will be looking for a facilitator who will run two 8-week book clubs. Applicants should have a bachelor's degree preferably in humanities and with experience working with diverse youth.

STATISTICAL AND OTHER REPORTS (Erin Wincek):

Overall, circulation has seen a decline this year, however both bookmobile and digital circulation continue to be up from 2016). The library provided 20 outreach programs this month and 1,204 children, teens and adults attended these programs, which was up 310% over 2016. There were 129 total programs in October, which is up 20.5% from last month.

REPORT OF THE DISTRICT CONSULTANT (Marcia Wilking):

Marcia reported that five staff attended the Pennsylvania Library Association Conference in Pittsburgh. They attended many very interesting sessions. The Public Libraries of Erie County met regarding updating the catalogue. Fine rates have been equalized throughout and everyone has seen an increase in fines collected. Erie County Public Library and Meadville County Public Library both received the Turning Outward Grant. The first training session was the Public Innovator's lab training and Marcia attended a total of two and a half days of training. Marcia is the facilitator of two sessions the Library Director's Boot Camp webinar from the American Library Association. The District Advisory Council meeting was held to discuss the summer reading initiative for district libraries. Marcia gave the group a tour of the Idea Lab and they wanted to know how they can utilize the Idea Lab.

REPORT OF COMMITTEES:

Nomination Committee: The slate of officers that was presented: President: Diane Papesch; Vice President: Julie Theiss-Boam. Liz Allen made a motion to accept the slate of officers as presented. Devi Subedi seconded the motion. Motion was approved by unanimous vote.

By-law revisions committee: Kathleen Keys, Diane Papesch and Marcia Wilking met to review the by-laws. Several changes were made to the by-laws and presented to the board. There was one recommendation to keep "appointed" and to add "and" to Article II, first sentence. Liz Allen made a motion to approve the by-laws with the above changes. Julie Theiss-Boam seconded the motion. The motion was approved by unanimous vote.

PETITIONS AND COMMUNICATIONS:

A packet with newspaper clippings and communications was received by all present.

BOARD DEVELOPMENT AND ACTIVITIES: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The next Advisory Board meeting is December 21, 2017.

ADJOURNMENT: The meeting adjourned at 12:45 p.m.