



# Library Advisory Board Meeting

## Thursday, January 20

ZOOM: 983 3133 2641 | Passcode: 821018

12:00 pm

### MINUTES

Members Present: Liz Allen, Annie Rosenthal, Trevor Pearson, Kara Murphy, Mary Ann Tempestini, Martha Knuth, Julie Boam, Bill Conway, Quyen Aoh

Members Absent: none

Others Present: Alyssa Johnson, Sheryl Thomas, Karen Pierce, Deana Cooper, Sara Sheehan, Anitra Gates, Jessica Church

#### 1. Call to Order

Meeting was called to order at 12:03 pm

#### 2. Approval of Minutes – December 16, 2021

Bill motioned to approve the minutes. Second by Martha. All aye.

#### 3. Library Reports

##### a. Report of Director

Sheryl delivered the report of the director noting that we are currently wrapping up 2021. Snow removal issues occurred at several branches following the recent storm which delayed opening. The library filled its open manager positions, hiring Matthew Yaw for the Edinboro Branch Manager and Alyssa Johnson for the Outreach Services Manager. Sadly, Amy Daughter, beloved children's librarian, is retiring after 34 years in service to the county. The Library Director posting also went live and the county is expecting to begin rolling interviews as they did previously.

##### b. Review of Financial Report

As is custom, the December financial reports will not be available until later as the finance department works diligently to close out the prior fiscal year. Typically this information becomes available at the end of Q1.

##### c. Statistical and Other Reports

Sheryl reviewed the statistics for year end 2021 noting that the total circulation exceeded 2020, and that compared against 2019 we saw an increase in both Bookmobile and Digital circulation.

##### d. Report of District Consultant

Jessica is continuing with Administration work as the annual report just opened up and submissions may be entered through March. ARP is open and closing quickly to secure the portion of funds allocated through OCL. She shared that the District Programming Committee has met and will focus on marketing and awareness.

##### e. Staff Report

Anitra Gates recapped the work recently performed through the library's NEH grant—assessing and recommending action for our heritage collections, including the fine art collection. This

grant allowed a professional preservationist to assess and make recommendations on our current collections and how they should best be cared for to assure longevity of the collection. The work was performed in July 2021, and was recently compiled into a 99 page report. A consolidated 18-page version was shared with the board in today's materials. The next step is for Anitra to lead a Heritage Committee that will prioritize and execute the goals recommended in the report.

#### 4. Board and Committee Reports

- a. Report of County Council Liaison
- b. Report of Friends and ERLF

Sara Sheehan of the Friends provided an update noting that they have begun a Friends Newsletter and have begun selling collectible and rare books through Abebooks (with the help of Matt Dennison who evaluates the books). The Friends have worked with the AAUW to schedule author Marie Benedict for a visit on April 2<sup>nd</sup> at 1pm. The annual Romance Booksale will be held in February at the Blasco Library and she reminded that the Friends participate in Amazon Smile.

#### 5. Unfinished Business

None

#### 6. New Business

Trevor suggested that board members become more involved in library committees and suggested that each board member be assigned to some committee of expertise or interest.

#### 7. Adjournment

Martha motioned to adjourn at 12:28pm, second by Julie. All aye.