



# Library Advisory Board Meeting

## Thursday, July 21, 2022

ZOOM: 983 3133 2641 | Passcode: 821018

12:00 pm

### MINUTES

Members Present: Trevor Pearson, Mary Ann Tempestini, Martha Knuth, Bill Conway, Liz Allen, Kara Murphy, Ann Rosenthal, Quyen Aoh

Members Absent: Julie Boam

Others Present: Deana Cooper, Karen Pierce, Sheryl Thomas, Nicole Inan, Alyssa Johnson, Sara Sheehan

#### 1. Call to Order

The meeting was called to order at 12:03 p.m.

#### 2. Approval of Minutes – April minutes

Minutes were approved by motion of Martha and seconded by Mary. All aye.

#### 3. Library Reports

a. **Library Staff Reports**- nothing to report

b. **Report of Director**

Report of the Director- Karen Pierce

- HACE Librarian option- Met with Mike and Shari from HACE to discuss where they see HACE position going. Current part time position vacant with the promotion of Brittany Kafferlin. Want to make position full time. Sheryl is drawing up job description for the full time position. HACE currently subsidizes the part time position at 50% which is currently 17K. Full time position would increase their portion to approximately 30K. John Horan Garden Apartments and Erie Heights are the two venues that each house a library collection. Currently, those materials cannot be check out to children. Looking to expand option in both spaces.
- Beehive Celebration- At Gannon Monday 7/25. Libraries turn to host will be in the next coming years. Plan to put aside finds to host the event. In addition, library has been given the go ahead to begin the grant proposal for the next ECGRA Beehive grant.
- Security Guard- Will put out RFP for security guard service. We are looking to procure armed guards. After Buffalo shooting County Council is looking to have an armed presence at the library. Looking to keep library patrons and staff safe. At this time, only Blasco will have security. Questionnaire survey sent out to staff regarding armed security. Results varied with the focus on close of business security.
- Summer reading update- Summer reading is going well. It ends Saturday, August 13.
- Youth Services Librarian position- Please spread the word to interested parties to apply on the County website.

c. [Review of Financial Report](#)

Not much to report. Just hit half way point on budget. Revenue are at 45%. Expense lines overall are in line. Some corrections need made. 2023 Budget preparation will begin later in the month. No concerns at this point.

d. [Statistical and Other Reports](#)

Sheryl reviewed the statistics report and pointed out we continue to see increase in patron participation in programming. Still under about 30% compared to where we were in 2019. We are making strides to bring in more patrons and material circulation continues to improve as well. Increase in programming is helping to drive the patron use of the library. Anticipate to see trend to continue.

Story time questions were asked. Sheryl brought up the increase in story times at two of our locations due to popular demand.

e. [Report of District Consultant](#)

See Agenda for report.

f. [Report of County Council Liaison](#)

None

g. [Report of Friends and ERLF](#)

None

h. [Report from the Friends of the Library](#)

Sara Sheehan- Great American Book Sale turnout was amazing. Exceeded revenue projection. Positive feedback on new venue location. Next up on agenda is Erie Gives and Bookdrive in September. Friends have adopted a new logo design. Finally, Café lease is in process and should be finalized soon.

**4. Unfinished Business**

a. [Established committees](#)

**5. New Business**

Bill mentioned that John Last from the Erie News Now did a nice news piece titled “You can get a lot with a library card.” Nice to have news support.

Karen also brought another article coming out lining, “The journey of a book.” This article is based off an interview with Anitra Gates, out Technical Services Manger on how book becomes a library book.

Motion to adjourn by Martha Knuth, seconded by Trevor Pearson .12:31p

**6. Appendix**

a. [Announcements](#)

Outreach Committee meeting today following board meeting.