



Library Advisory Board Meeting
Thursday, December 15, 2022
ZOOM: 983 3133 2641 | Passcode: 821018
12:00 pm

MINUTES

Members Present: Liz Allen, Kara Murphy, Trevor Pearson, Mary Ann Tempestini, Martha Knuth, Bill Conway, Quyen Aoh

Members Absent: Ann Rosenthal

Others Present: Jessica Church, Karen Pierce, Sheryl Thomas, Deana Cooper

1. Call to Order

Bill Conway called the meeting to order at 12:05 p.m.

2. Approval of Minutes – November 17, 2022

Minutes approved as written. Motion by Martha, second by Trevor, all aye.

3. Library Reports

a. Report of Director

Karen provided her report in the agenda. She reported that moving forward, her report will be included in the agenda for review prior to board meeting. This will give members time to review and prepare any questions. It will also help expedite the meetings more efficiently.

b. Review of Financial Report

Deana Cooper provided the financial report overview. Last Tuesday marked the deadline to have all year-end invoices to the Finance Department for processing. As discussed in the Director Report, our book vendor experienced a cyber-attack that halted order processing. This is causing a large amount of invoicing to occur in December.

c. Statistical and Other Reports

Sheryl reviewed the statistical report provided in agenda. Circulation is up from 2021.

d. Report of District Consultant

Jessica Church provided the report of the District Consultant in the agenda. She went into more detail on CCA Consortium.

4. Board and Committee Reports

a. Report of County Council Liaison

None

b. Report of Friends and ERLF

None

5. Unfinished Business

Bylaw Changes-Electronic vote did not occur last month. Julie moved to approve presented bylaw changes with grammatical review to come in the New Year. Kara second. Motion passed

Approval of Officers- Electronic vote did not occur. Trevor motions to approve the new officers. Mary Ann second.-Motion passed

6. New Business

None

7. Adjournment

Motion by Martha, second by Trevor to adjourn the meeting at 12:40 p.m.

8. Appendix

a. Announcements

No Outreach Meeting today.

Bill brought up Amy Daugherty passing. Obit in Agenda. Sheryl shared link in chat.