



Library Advisory Board Meeting

Thursday, November 17, 2022

ZOOM: 983 3133 2641 | Passcode: 821018

12:00 pm In Person

MINUTES

Members Present: Trevor Pearson, Bill Conway, Liz Allen, Martha Knuth,

Members Absent: Quyen Aoh, Ann Rosenthal, Kara Murphy, Mary Ann Tempestini

Others Present: Deana Cooper, Nicole Inan, Karen Pierce, Sheryl Thomas,

1. Call to Order

The meeting was called to order at 12:06 p.m.

2. Approval of Minutes – October minutes

Minutes were approved by motion of Julie and seconded by Liz. All aye. Approved

3. Library Reports

a. Library Staff Reports- None

b. Report of Director-Karen Pierce

Personnel Updates– The library currently has 4 open positions. We have begun to review the Per Diem Delivery Driver and the Part-Time Library Clerk candidates. The remaining Library Assistant and Fiscal Technicians positions posted this week.

Blasco Construction Begins – Construction on the second floor restrooms at the Blasco Library will began on Monday, November 21st. This project will take roughly two months to complete. Upon completion, we will have ADA accessible restrooms. We are still waiting to learn the start date for the elevator upgrades and front door replacements. Funds for these improvements are from a Pennsylvania Department of Education Keystone Grant and matched by the County.

World Philosophy Day-- In honor of World Philosophy Day, Edinboro Manager Matthew Yaw; an adjunct Professor of Philosophy, partnered with Mercyhurst to procure a license to provide a viewing of the film, “All Quiet on the Western Front.” This film will begin at 6:30pm at Mercyhurst tonight and is free and open to the public.

ADA Accessibility Audit- The library had an accessibility walkthrough in October. Areas of possible improvements were discussed involving braille signage and color awareness for the color blind. The addition of 2nd floor bathrooms will help with accessibility.

c. Review of Financial Report- Deana

- Nothing new to review. On target for 2022. Into fourth quarter. No concerns at this time.

d. Statistical and Other Reports- Sheryl

- Reviewed circulation statistics

d. Report of District Consultant

See agenda

e. Report of County Council Liaison

None

f. Report of ERLF- no report-

None

g. Report from the Friends of the Library- no report

4. Unfinished Business

a. Review and vote on bylaw revisions-

Bylaw revisions were reviewed. Bylaws include 1 in person meeting per quarter and the meeting dates for 2023.

Third Thursday @ 12pm, virtually and/or at location rotation in bylaws

January 19

February 16

March 16

April 20

May 18

June 15

July 20

August 17

September 21

October 19

November 16

December 21

Martha was concerned about grammatical wording. Julie and Martha plan to review.

No Longer Quorum- Martha motioned to accept revisions and to have bylaws edited for grammar at a later date.

Julie -2nd.

5. New Business

a. Dissolution of HACE agreement- Karen

Karen outlined the rationale for the dissolution of the current HACE contract. The current contract doesn't meet the needs of either party. A new proposal will be presented for 2023. This includes Bookmobile stops every 2 weeks at the Erie Heights and the Garden Apartments. More information regarding proposal will be presented in 2023.

b. Vote for 2023 Library Advisory Board Officers

Bill Conway -President

Martha Knuth- Vice President.

Kara Murphy-Secretary-

Julie motioned to approve officers, Martha seconded. *No longer a quorum, electronic vote needed.*

6. Appendix

a. Announcements

No Outreach Meeting today.

Next meeting will be held via zoom, Thursday, December 15, 2022 12 p.m.

Bill made motion to adjourn the meeting. Trevor seconded. 1:40pm