

Erie County Public Library Display Case Application

Exhibitor Name:

Contact name, if a group/organization:

Phone:

Email:

Display summary:

Display title/topic:

Display item material (ie: framed paintings, quilts, photos, dolls, etc.):

Space needs:

Please upload 1-3 photos of the display materials (requests without photos will not be considered):

Preferred dates:

Do these dates correspond with any celebrations or memorial (i.e.: Holocaust Remembrance Day, Hispanic Heritage Month)? If so, please explain:

Proposed displays will be evaluated and chosen based off the following criteria. Please check each box that the display addresses and provide explanatory information as needed:

- Local history or interest
- Literary topics
- Unique topics or items
- Other: please explain how your display will benefit Library patrons

Requested display area:

Blasco: Children's Hallway* Michele Ridge Galleria (Heritage Room)

Second Floor Slatwall Temporary/Pop-Up display Freestanding pillar case

*All displays featured in the Children's Hallway must be targeted and appropriate for children ages 0-12.

Iroquois: Foyer case

Other Branch Locations: Temporary/Pop-up displays

Promotion:

- The exhibitor shall promote their display using their own channels and networks
- The Library may promote the display through its social media, print, and electronic channels
- Any accompanying programming shall be promoted by both the exhibitor and the Library

I have read, understand, and agree to abide by the Display Cases in the Library Policy #584.

Signature: _____ Date: _____

AGREEMENT

TO: County of Erie
Erie County Public Library
160 East Front Street
Erie, PA 16507

In consideration of the agreement by the County of Erie (the "County") to permit _____ (hereinafter "Exhibitor") to utilize space in the Erie County Public Library (the "Library") facility located at _____ (the "Premises") for display of the exhibit known as _____ (the "Exhibit") over the period of time beginning _____, 20__, and ending _____, 20__, (the "Event").

Exhibitor agrees to indemnify and hold harmless the County, the Library, and their governing bodies, individual members, agents, departments, employees, and representatives, for, from, and against all liability, claim demands, claims, fines, proceedings fees, actions and causes of action of any kind and nature arising or growing out of, or in any way connected with the Exhibit, the Event, and/or use of the Premises and Library facilities/equipment during the Event, including but not limited to any damage to other Library exhibits.

Exhibitor also acknowledges that the County, through its employees and/or representatives of the Library, shall have the right to photograph, record, and otherwise publicize the Event through the Library's website and social media accounts, and agrees to indemnify and hold harmless the County, the Library, and their governing bodies, individual members, employees, agents, departments, and representatives, for, from and against all liability, claim demands, claims, fines, proceedings fees, actions and causes of action of any kind and nature arising or growing out of, or in any way connected with any such publications.

The undersigned acknowledges that he/she/they is/are a representative of Exhibitor, authorized to enter into this Agreement for and on behalf of Exhibitor, and authorized to legally bind Exhibitor to the terms of this Agreement.

_____ (Exhibitor)

Signed: _____

By: _____

Its _____