



# Library Advisory Board Meeting Monday, January 22, 2024 Via zoom

<https://us06web.zoom.us/j/83819780963?pwd=OFkraXEyamdRL2tEbFNXcDJZOWswZz09>

## MINUTES

Members Present: Adam Groves, Quyen Aoh, Kara Murphy, Mari Howells, Annie Rosenthal

Members Absent: Mohamed Almorsy

Others Present: John Euliano, Jessica Church, Deana Cooper, Patrick Miller, A. J. Rao, Jim Dible, Freda Tepfer (Freda entered meeting after public comment), Anna C, Pamela Tilley, Anna Lindvay, Anitra Gates, AJ, Mary Ellen M

### 1. Call to Order

Meeting called to order by President at 12:04.

### 2. Approval of Minutes – December 21, 2023

Annie motioned to table minute approval until next meeting to give time for review. Mari second. Motion passed.

### 3. Public Comment (Limit to 15 Minutes)

No public comment

### 4. Library Reports

- a. Staff Report- none
- b. Report of the Director- John Euliano

#### **Report provided in agenda. John reviewed report with board.**

Kara asked with Youth Services redesign talk will it include display unit returning in Youth Services?

John explained that particular display is in use elsewhere. Encouraged all members to stop down and visit the youth services department to see the changes being made.

Apart from physical computer station moves at Blasco, all programming opportunities will include all locations.

Adam- How is pilot programming for branches going? Any attendance statistics?

John will gather and report at next meeting.

Mari asked about salary of director. John responded that a recommendation was submitted but the library does not steer that decision.

Annie asked John to share with board when position posts.

Quyen- Advisory Board responsibilities regarding assisting Director recommendations? What would board like to see for their role?

Adam asked if historically, has Library management had a role in reviewing candidates? John answered that to his knowledge all decisions are made through County Administration.

Kara asked if board needs to express interest in writing to inform County admin of interest in being a part of Director hiring. What criteria do we want to be involved, example review final candidates to make recommendation?

Kara thought this would be good topic for workshop.

Quyen asked for a timeline for posting and reviewing candidates. John thought it would post soon. Deana reviewed posting process and issues that occurred with previous years posting. Candidates must meet criteria to be considered. Since library receives state aid and are District Library Center, candidate must have a MLS.

c. [Statistical and Other Reports- John Euliano](#)

Statistics provided in agenda.

d. [Review of Financial Report- Deana Cooper](#)

No financial reports available due to year end reporting.

[Review of District Consultant](#)

**Provided in agenda.**

All libraries will received State Aid by early February.

Pushing forward with delivery into Crawford County.

Annual State reports open in February for libraries to submit their 2023 statistics.

New District Liaison for District assigned to Erie/Crawford.

Erie needs a District Advisory Council Trustee. Board needs to assign a member as trustee.

Quyen asked Jessica to send info to members.

**5. Board and Committee Reports**

a. [Report of County Council Liaison- Councilman Horton](#)

No report.

b. [Report of ERLF- Patrick Miller](#)

Not much to report. Board meeting last week with new slate of officers. Jim Dible is new Foundation President. Lots of projects in the works. Will report back with more information when its available.

Kara asked for update on Millcreek Branch? Patrick is hoping to have more to share in March.

c. [Report of Friends of the Library- Karen Miller](#)

Board meeting tonight for Friends.

**6. Unfinished Business**

a. [Board work session agenda](#)

Reviewed agenda. Annie requested a library tour to be added to agenda.

Adam asked if this meeting is advertised open to public.

Quyen clarified that as long as there is no voting occurring, it does not need to be advertised and open to the public.

Bylaws will be reviewed but all voting will occur at February board meeting.

Annie motioned to have workshop open to public via zoom. Second by Adam. Motion approved.

b. [Policy committee-](#)

Adam asked for committee update.

John thanked board for reviewing display policy and for their recommendations. He is assembling a committee to review suggestions to use to submit a revised Internal Display policy. Plan to have it by February board meeting. Will not be complete before workshop.

## 7. New Business

### a. None on agenda

Adam- asked about appointments for vacancies. What is the process regarding Library Admin. John reviewed process.

Quyen asked if board can make recommendations. Bylaws state that board members are welcome to submit recommendations.

Appointments follow Council Personnel Committee and Board Meeting schedule.

## 8. Adjournment

Motion to adjourn by Kara, second by Adam. 12:55pm.

Community member Freda Tepfer had her hand up to speak at end of meeting after adjournment. Freda was encouraged to submit her public comment in writing to be added to minutes.

## 9. Appendix

- a. **Announcements – Next Board meeting will be Monday, February 26 at noon - via zoom. Board workshop will be Saturday, February 10 at 9am until noon in the Blasco Admiral room.**