



Library Advisory Board Meeting Monday, March 18, 2024 Via zoom

<https://us06web.zoom.us/j/83819780963?pwd=OFkraXEyamdRL2tEbFNXcDJZOWswZz09>

MINUTES

Members Present: Adam Groves, Quyen Aoh, Mari Howells, Annie Rosenthal, Kara Murphy

Members Absent: Mohamed Almorsy (excused)

Others Present: John Euliano, Jessica Church, Deana Cooper, Jessica Stefano, Patrick Miller, A. J. Rao, Freda Tepfer, Anitra Gates, Anna Lindvay, Anna M

1. Call to Order

Meeting called to order by President at 12:01.

2. Approval of Minutes – February 26, 2024

Adam motioned to approve February minutes, Mari second. Annie and Kara abstained from voting since they were not present at February meeting. Motion passed 3-0-2.

3. Public Comment (Limit to 15 Minutes)

No Public Comments

4. Library Reports

- a. Staff Report- none
- b. Report of the Director- John Euliano

Report provided in agenda. John reviewed report with board and highlighted some areas.

Kara asked how many eclipse glasses we have to give out and where they are from.

-John answered that the library has 4200 glasses and they came from Betty Moore Foundation.

Annie inquired about what plans are happening for LGTBQ June displays for children's department.

-John responded that discussions for June displays has not begun.

Quyen ask what primary languages available for library patrons.

-Anitra, Technical Services Manager responded to question stating that we have various languages but Spanish is the widest used. Library is in need of doing a refresher for the Spanish collection. We are always interested in suggestions from the community along with donations. Largest barrier is sourcing materials through our vendors. Working to rebuild connection with MCRC to help make decisions on expanding the foreign language collection.

- c. Statistical and Other Reports- John Euliano

Statistics provided in agenda. John reviewed statistics from February.

- d. Review of Financial Report- Deana Cooper

Reported final December 2023 financials. Attached to agenda and posted on website.

Review of District Consultant

Provided in agenda.

Annual Reports under review. These are due to the state the middle of April.

Delivery expansion into Crawford County is still under way.

Fiscal Budget 2024-2025 District Negotiated Agreement discussion begin next week.

5. Board and Committee Reports

a. Report of County Council Liaison- Councilman Horton

No report.

b. Report of ERLF- Patrick Miller

On April 17, the Foundation will hold its first large fundraiser, "Are You Smarter than a Librarian?" Team signups are open. There will be two librarian teams, 50/50 raffles and gift card raffle. There are five more team spots available.

April 3 is National Library Giving Day. Campaign planned.

c. Report of Friends of the Library- Kathleen Horan

The Friends have a book sale scheduled in the Blasco Admiral room May 9 thru May 11. The Great American Book Sale will be held at the Flo Fabrizio Ice Area on June 16- June 21. The Friends are looking for volunteers to help coordinate book moving to and from libraries, book sales and warehouse moves. Ideally, three candidates are needed.

6. Unfinished Business-none

Mari expressed concerns regarding Director Salary. John explained that Administration asked for a salary increase up to 81K. Council only approved up to 75K. Mari plans to reach out to her Council Member to advocate for a higher Director salary. She encouraged all Board members to do the same.

Reviewed Board's role with Administration and they agreed to have one member to represent the board.

Historically, the President of the Board would represent. Adam volunteered to represent the board.

7. New Business

a. Collection Development Policy

Anitra Gates reviewed the revisions to the existing collection development policy. Revisions fall in line with the same similar practices within the Internal Display Policy.

Kara asked the frequency of Request for Reconsideration. Anitra explained that a busy year would be four to five.

Adam motioned to approve policy. Kara second. Motion passes.

b. May in-person meeting

Board discussed start time for May meeting and location. Rotation location is Blasco and 9am was suggested.

Board voted to have time changed to 9am. Meeting will be hybrid.

8. Adjournment

Mari motioned to adjourn. Annie second. Meeting adjourned 12:41p.

9. Appendix

a. Announcements – Next Board meeting will be Monday, April 15 at noon.