



# Library Advisory Board Meeting Monday, May 20, 2024 Admiral Room & Via zoom

<https://us06web.zoom.us/j/83819780963?pwd=OFkraXEyamdRL2tEbFNXcDJZOWswZz09>

## MINUTES

Members Present: Adam Groves, Quyen Aoh, Mari Howells, Kara Murphy, Mohamed Almorsy

Members Absent: Annie Rosenthal

Others Present: Jessica Stefano, Deana Cooper, A. J. Rao, Patrick Miller, Jessica Church

### 1. Call to Order

Meeting called to order by President at 9:05am.

### 2. Approval of Minutes – April 15, 2024

Kara motioned to approve April minutes, Adam second. Motion passed 4-0

### 3. Public Comment (Limit to 15 Minutes)

No comments

### 4. Library Reports

#### a. Staff Report- Jessica Stefano

Jessica gave an overall review of the upcoming Summer Library Programming focusing on some of the newer changes from previous years. She informed the board of two grants to support summer reading, 2K from UPMC and 25K from Erie Insurance. These funds will sustain programming throughout the summer while the Youth Services is short-staffed due to open positions and anticipated leaves. One big event will be the renting of the Victorian Princess for a special story time event. More information will be shared when available.

#### b. Report of the Director- Jessica Stefano

Jessica reviewed the report in agenda. In addition, Jessica confirmed the rollout of displays for the summer including Pride and Juneteenth. All displays follow internal display policy and are consistent across all library locations. Jessica offered a tour of youth services to view displays following meeting. Neighborhood Arthouse will have an 814 Art Display in the galleria in the children's hallway. She brought examples of what is on display. She announced that the bookmobile will be adding new locations for the summer. Those will be finalized before school is out. Jessica informed the board that 11 staff members are attending a Mental Health First Aid training through NAMI. This is being offered through funding from TRL.

Adam commended Jessica and the library on the progress that has happened within the last few months. Jessica reinforced the goal of standardizing practices across all locations as much as possible.

Jessica informed the board that Administration is in the final stages of selecting a new Director.

c. Statistical and Other Reports- Deana Cooper

Statistics provided in agenda. Deana reviewed statistics from April. Programming stats will be added to the statistics next month.

d. Review of Financial Report- Deana Cooper

Reported April 2024 financials. Attached to agenda and posted on website. Financials were reconciled and should be accurate. Budget remains on point with some savings in wages and fringes due to open positions.

Review of District Consultant

**Provided in agenda.**

## 5. Board and Committee Reports

a. Report of County Council Liaison- Councilman Horton

No report.

b. Report of ERLF- Patrick Miller

Patrick reported on Edinboro projects regarding quotes for approved projects and a brief update on Millcreek. Discussions are happening. First fundraiser of trivia night was a success. They made around 3K. The Foundation submitted a DCED grant application for 975K for the renovation of the children's library at Blasco. Announcements on award will occur at the end of July.

c. Report of Friends of the Library- Kathleen Horan

## 6. Unfinished Business-none

None

## 7. New Business

None

## 8. Adjournment

Kara motioned to adjourn. Mari second. Meeting adjourned 9:46ap.

## 9. Appendix

- a. Announcements – **Next Board meeting will be Monday, June 17, 2024 at noon via zoom.**