



# Library Advisory Board Meeting Monday, July 15, 2024 Via zoom

<https://us06web.zoom.us/j/83819780963?pwd=OFkraXEyamdRL2tEbFNxcDJZOWswZz09>

## MINUTES

Members Present: Adam Groves, Mari Howells, Annie Rosenthal, Kara Murphy, Quyen Aoh

Members Absent: Mohamed Almorsy

Others Present: Jessica Stefano, Deana Cooper, A. J. Rao, Patrick Miller, Jim Dible, Kathleen Horan, Freda Tepfer, Alyssa Johnson

### 1. Call to Order

Meeting called to order by President 12:01p

### 2. Approval of Minutes – June 17, 2024

Annie motioned to approve June minutes, Adam second. Motion passed 3-0-1

### 3. Public Comment (Limit to 15 Minutes)

No comments

### 4. Library Reports

a. Staff Report- none

b. Report of the Director- Jessica Stefano

Jessica reviewed the report in agenda. In addition to the written report, Amazing response to summer reading program especially with adults. Great programs coming up. Amberlee did a program at the lighthouse with over 80 attendees. Teen Librarian is taking the Teen Bookclub on the road to different offsite locations in Erie. We also have the end of the summer Storytime on a Ship program on the Victorian Princess of August 20.

Adam asked about registration and underserved. Jessica explained the library has been contact with Our West Bayfront and Eastside Task Force to offer registration for those specific communities.

We plan to expand our services within these communities with the addition of the new Youth Service Librarian.

Jessica added an update to the District report. State funding has been approved and secured for 2025.

c. Statistical and Other Reports- Deana Cooper

Statistics provided in agenda. Deana reviewed statistics.

d. Review of Financial Report- Deana Cooper

Financials attached to agenda and reviewed. Under budget due to open positions and some projects waiting to begin.

**Provided in agenda.**

## 5. Board and Committee Reports

### a. Report of County Council Liaison- Councilman Horton

No report.

### b. Report of ERLF- Patrick Miller

.The Foundation had an event on 7/6 in partnership with Werner Books. This regional author meet and greet brought in \$500 in donations to the Foundation. On 8/7 the Foundation is partnering with 6 Pack House of Beer for a “charity keg” happy hour. This event is a fundraiser for the foundation but also a social outing to come together before Erie Gives Day. The Erie Gives goal this year is 10K. Everyone is welcome to attend. No Millcreek update at this time. The Foundation is looking at possible renovations and small updates at the Edinboro Branch. Patrick congratulated the Friends on a successful book sale.

### c. Report of Friends of the Library- Kathleen Horan

Kathleen informed the board that the Great American Book Sale brought in around 80K. Bookdrive will occur in September.

Kara thanked the Friends for all their hard work and dedication.

Jessica seconded Kara’s thanks to the Friends.

Mari asked if Friends have considered have a permanent space to both house the books and have the sale so they don’t need transported to and from event. Kathleen responded that the books are not stored at Blasco and that the Friends rent a storage space for the books along with have a trailer for storage.

Adam asked if there are any succession plans for the Galivans. Kathleen informed the board that they have put out inquiries for interested parties to take on the responsibilities of coordinating donation logistics but have not been successful.

## 6. Unfinished Business-none

None

## 7. New Business

September meeting time and location was discussed. In person meeting is scheduled for September at Edinboro. Possible time would be 5:30p. With Quyen’s teaching schedule she cannot meet on Mondays. She is sending out a list of available times and days for the board to review. Once decided, this schedule will stand for rest of 2024.

## 8. Adjournment

Kara motioned to adjourn. Annie second. Meeting adjourned 12:28p.

## 9. Appendix

- a. **Announcements – Next Board meeting will be Monday, August 19, 2024 at noon via zoom.**