



Library Advisory Board Meeting

Wednesday, January 15, 2025
9:00am via zoom

MINUTES

Members Present: Adam Groves, Mary Howells, Annie Rosenthal, Mary Fischer

Members Absent: Kara Murphy (excused), Quyen Aoh (excused) Kim Grove

Others Present: Jessica Spitulski, Deana Cooper, Jessica Church, Anitra Gates, Alyssa Johnson, Kathleen Horan, AJ Rao

1. Call to Order

Meeting called to order by Vice President 9:01a

2. Approval of Minutes – December 18, 2024

Annie motioned to approve minutes. Mari second. Motion passed 4-0

3. Public Comment (Limit to 15 Minutes)

No public comment

4. Library Reports

a. Report of the Director- Jessica Spitulski

- Staffing Report-
 - The Library is conducting second interviews for the Asst. Director of Literacy Services. There is one internal and one external candidate.
 - Internal staffing changes due to a union bump from a different County department. Minor position relocations occurred. No library employee lost their job.
 - We are onboarding a new librarian this week.
 - Branches are fully staffed following the internal promotions that have occurred over the last few months.
- Winter Reading program update- There has been positive feedback surrounding the winter challenge. Public has been receptive. Program continues through 1/31. There has also been increased media coverage of programs for the winter reading programs.
- Holiday reminder- all library locations are closed on Monday, January 20 for Martin Luther King Jr. Day.
- Annual Report for 2024- The library is in the process of compiling financial totals and statistics to enter into the annual state report.
- Thrive in 2025- District Consultant, Jessica Church and Library Director will be attending the regional workshop in Meadville.
- School Outreach- the library is working to reconnect schools with public libraries and its resources. In addition to high school, we hope to work with EIT to get students access to library cards.

- Blasco Internet Relocation- based on public and employee feedback, the library has decided to relocate the majority of the public internet computers back to the first floor. A few will remain on the second floor but will be self-serve and patrons will need a library card to use.
- Gannon Educational Center- when construction begins, an employee of Gannon will be onsite to answer questions regarding the water research center.

b. Staff Reports- None

Statistical and Other Reports- Deana Cooper

Statistics provided in agenda and reviewed. Mari suggested feedback surveys in programs asking how they learned of the program. This helps to target where to market and what currently works.

c. Review of Financial Report- Deana Cooper

No December financials to report. There will be no year-end report to share until the County has completed reconciling the year.

Review of District Consultant- Jessica Church

Provided in agenda.

5. Board and Committee Reports

a. Report of County Council Liaison- Councilman Horton

No report.

b. Report of ERLF-

No report

c. Report of Friends of the Library- Kathleen Horan

Friends are having a book sale in February titled, "Book Lovers." The sale will happen February 13 -15 in the Blasco Admiral Room. Volunteers needed.

6. Unfinished Business-

a. Result of day and time for 2025 Board Meetings

The Board approved meeting on the third Monday of the month from 12:30p-1:30p beginning in March.

7. New Business

a. None

8. Adjournment

Mary motioned to adjourn. Annie seconded. Meeting adjourned 9:40am.

9. Appendix

a. Announcements – **Next Board meeting will be Wednesday, February 19 at 9:00am via zoom**