



Library Advisory Board Meeting

Monday, June 16, 2025
12:30pm via Zoom

MINUTES

Members Present: Adam Groves, Mari Howells, Kim Grove

Members Absent: Annie Rosenthal, Kim Grove, Kara Murphy, Mary Fischer, Quyen Aoh, Jennifer Kubiak

Others Present: Jessica Spitulski, Deana Cooper, Alyssa Johnson, Anitra Gates, Tammy Blount, Matthew Yaw, Karen Miller

1. Call to Order

Meeting called to order by President at 12:32pm; No quorum was present

2. Approval of Minutes – May 19, 2025

Tabled until July due to absence of quorum

3. Public Comment (Limit to 15 Minutes)

4. Library Reports

a. Report of the Director- Jessica Spitulski

- o Upcoming Library Closures: July 4-6th – Independence Day weekend

Staffing Updates:

Teen Services Librarian Position – new hire will begin on Monday, June 23

Blasco part time clerical position – backfill position opened; only position currently open

Construction Updates

- Blasco stairs construction
 - a. Repair begins soon.
- CLEER Construction – on track for October completion.
- PennDOT Bayfront Construction update
 - a. Jessica and Matthew attended session with PennDOT about potential re-routing of traffic onto E. Front Street (between Blasco and parking lot); likely installation of speed bumps; crosswalks with lights; and new signage during the construction period
 - b. Programming at Blasco would likely be temporarily cancelled (“blackout dates”) during the first few weeks of the closure in order to minimize the number of library patrons trying to cross E. Front Street while drivers adjust to the new traffic patterns

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Children's Renovation Update

- During June 17 meeting, County Council will vote on creation of the new line-item for the renovation project
- Public input survey will be conducted once the project is officially approved

b. Staff Reports – Alyssa Johnson (Summer programming)

- Summer Program kick-off on June 7 was very well-attended
- HistERIE week runs through Saturday, June 21; a few events were impacted by illness and weather, but positive news coverage from local media
- Mari asked about attendance and other data collected from programming; Alyssa will share as various programs are calculated
- Recent programs delivered at Blasco on Fridays in partnership with Adagio Health have been well-attended

c. Review of Financial Report- Deana Cooper

Financial statistics were unavailable due to the timing of this meeting

d. Statistical and other Reports- Deana Cooper

Reviewed statistics provided in agenda.

e. Review of the District Consultant- Jessica Spitulski

5. Board and Committee Reports

a. Report of County Council Liaison- Councilman Horton

No report.

b. Report of Friends of the Library- Karen Miller

Great American Book Sale runs June 15-20

c. Report of ERLF- Mark Inscho

No report

6. Unfinished Business-

No report

7. New Business

Location of September 15 meeting will be voted on/approved at future meetings; October 20 meeting will likely occur as scheduled with one representative of the library (during the Pennsylvania Library Association annual meeting hosted at the Bayfront Convention Center)

8. Adjournment

Meeting adjourned at 12:52pm with no quorum present

9. Appendix

- a. [Announcements](#) – **see agenda**