



# Library Advisory Board Meeting Monday, August 18, 2025 12:30 pm Via Zoom

<https://us06web.zoom.us/j/85948600690?pwd=1326mAtyXfrLnHjBtxLZLrU1aWLITc.1>

District 1-Fischer (Secretary)	District 4- Howells (Vice-President)	District 7- Aoh
District 2- Rosenthal	District 5- Vacant	At-Large- Murphy
District 3- Kubiak	District 6- Grove	At-Large- Groves (President)

## AGENDA

1. **Call to Order**
2. **Approval of Minutes – July 21, 2025**
3. **Public Comment- (limit to 15 minutes)**
4. **Library Reports**
  - a. Report of the Director- Jessica Spitulski
  - b. Staff Reports- Jillian Rhen, Alyssa Johnson
  - c. Review of Financial Report- Deana Cooper
  - d. Statistical and Other Reports- Deana Cooper
  - e. Report of District Consultant-Jessica Church
  - f. Report of County Council Liaison- Councilman Horton
  - g. Report of Friends of the Library-
  - h. Report of Erie Regional Library Foundation-
5. **Unfinished Business-**
6. **New Business-**
  - a. Officer Nominating committee
  - b. 2026 Library Holiday Calendar
7. **Adjournment**
8. **Appendix**
  - a. Announcements
  - b. News Articles

1. Call to Order

2. Approval of Minutes – July 21, 2025

3. Public Comment- (limit to 15 minutes)

4. Library Reports

a. Report of the Director- Jessica Spitulski

- Upcoming Library Closures  
Sunday, August 31 and Monday September 1  
Holiday calendar in new business
- Staffing Updates  
Open positions
- Construction Updates  
CLEER Construction  
PennDot Bayfront Construction
- Children’s Renovation Update  
Public Input Survey
- National Night Out

b. Staff Reports- Jillian Rhen, Alyssa Johnson

- Librarian Chat Reference Service
- Summer Reading update

c. Review of Financial Report- Deana Cooper

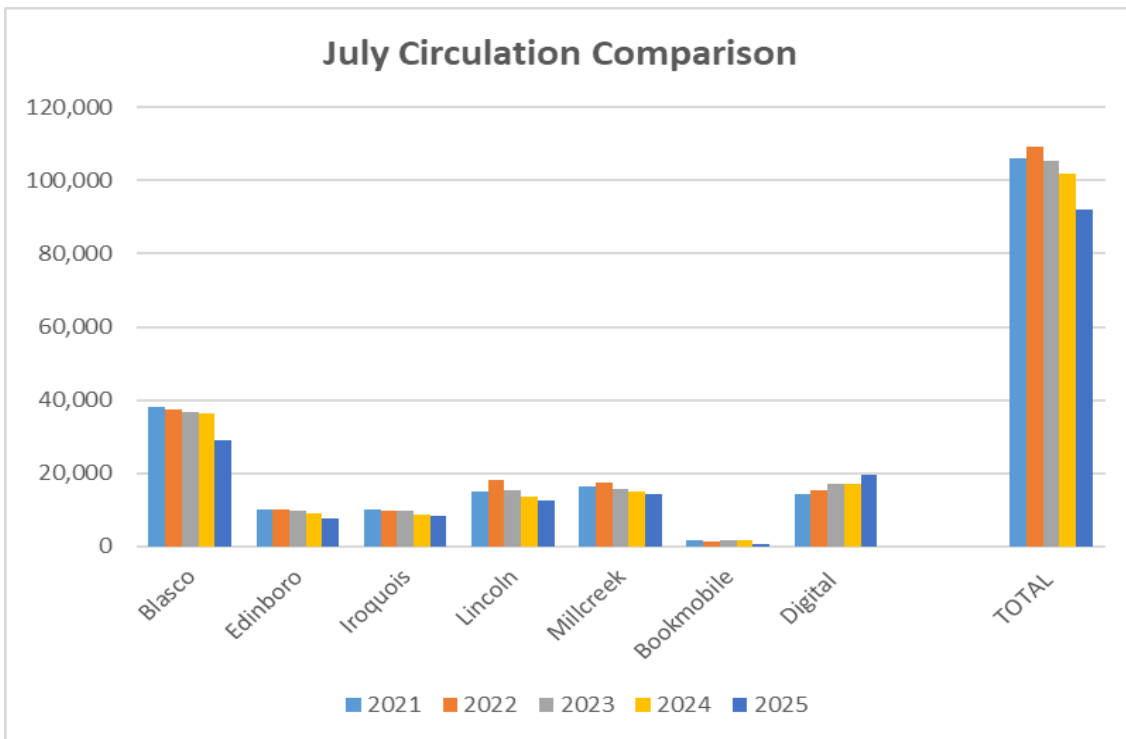
d. Statistical and Other Reports- Deana Cooper

**July 2025 Statistics**

**Numbers Snapshot**

- 474 new cards issued, including 63 e-cards
- 3735 WiFi logins, 3126 public PC logins across locations ↓15% from 2024
- Patron visits- 31,521 July visits. (Blasco had reduced hours on 3 days due to planned power outages)
- **155 programs, 2434 attendees**
- Desk questions

Month	Type	Directions	Collection	Electronic	Program	Research	Total
July	In person	507	1354	507	544	288	3200
July	Online	30	0	0	0	0	30
July	phone	368	420	170	154	225	1337
		<b>905</b>	<b>1774</b>	<b>677</b>	<b>698</b>	<b>513</b>	<b>4567</b>



	2021	2022	2023	2024	2025
<b>Blasco</b>	38,118	37,324	36,561	36,489	29,070
<b>Edinboro</b>	10,060	10,090	9,622	9,184	7,752
<b>Iroquois</b>	9,991	9,646	9,617	8,785	8,412
<b>Lincoln</b>	15,155	17,969	15,377	13,618	12,587
<b>Millcreek</b>	16,550	17,295	15,572	14,848	14,126
<b>Bookmobile</b>	1,738	1,452	1,546	1,781	765
<b>Digital</b>	14,340	15,396	17,017	17,135	19,473
<b>TOTAL</b>	<b>105,952</b>	<b>109,172</b>	<b>105,312</b>	<b>101,840</b>	<b>92,185</b>

**\*\* Blasco was closed or had reduced access on 7/7, 7/22 and 7/23 due to planned power outages associated with the Bayfront road project. All locations were closed 7/4-7/6 for the holiday weekend. Bookmobile was off the road first two weeks of the month for air conditioner installation.**

e. [Report of District Consultant-Jessica Church](#)

**Northwest Library District Services Report as of August 14, 2025  
 Updates for ECPL LAB Report  
 Submitted by Jessica Church, District Consultant**

**Library District Updates**

District Services continue to set-up the fiscal year for success with District Advisory Council meeting dates and topics, professional development and networking dates and topics, and data gathering tools to gauge the best use of capacity and resources. The District Consultant continues to help libraries complete their State Aid Library

Subsidy Applications (SALSAs) and waivers (where applicable). We're also working to complete the annual report as the District Library Center for July 2024 – June 2025's district services.

The next reports to the Office of Commonwealth Libraries will be where the libraries share how they intend to use their State aid as well as the County Coordination Aid plan, where Erie County Public Library shares how those specific funds will be planned for and implemented collaboratively with the independently operating public libraries in Erie County.

### State Updates

The State's budget continues to bounce between House, Senate, and their Appropriations committees, but no budget has been set for 2025-2026 just yet. This continues to mean a delayed distribution to District Services, but local library aid and County Coordination Aid would still be slated for January/February 2026 distribution provided there is funding for the Public Library Subsidy line. So far, the overall line has appeared flatlined in draft budgets with no increases or decreases.

- f. Report of County Council Liaison- Councilman Horton
- g. Report of Friends of the Library-
- h. Report of Erie Regional Library Foundation-

## 5. Unfinished Business-

## 6. New Business-

- a. Officer Nominating committee
- b. 2026 Library Holiday Calendar

## 7. Adjournment

## 8. Appendix

- a. Announcements

**The next board meeting will be Monday, September 15 in person at the Edinboro Branch Library at 9:00am**

- b. News Articles