



Library Advisory Board Meeting

Monday, July 21, 2025
12:30pm via Zoom

MINUTES

Members Present: Adam Groves, Mari Howells, Annie Rosenthal, Kara Murphy, Mary Fischer, Quyen Aoh, Jennifer Kubiak

Members Absent: Kim Grove

Others Present: Jessica Spitulski, Deana Cooper, Alyssa Johnson, Anitra Gates, Tammy Blount, A.J. Rao, Jessica Church

1. Call to Order

Meeting called to order by President at 12:32pm; Quorum reached.

2. Approval of Minutes

Jen motioned to approve the May minutes. Quyen seconded. Motion passed 6-0*.
Mary motioned to approve the June minutes. Adam seconded. Motion passed 6-0*.
*Mary was having tech issues and could not vote.

3. Public Comment (Limit to 15 Minutes)

No public comments

4. Library Reports

a. Report of the Director- Jessica Spitulski

Staffing Updates:

- New Teen Librarian- Abby Fetzner returned to the library as the Teen Librarian. She previously held the position of Emerging Technician for the Idea Lab. She jumped right in and is doing great things!
- We have a couple full time branch positions that will be open this month. They are being backfilled by internal candidates. There will be some part time positions being posted at the end of the month.

Construction Updates

- CLEER construction on track
- Penndot Bayfront Construction, parkway will be closing following Tall Ships Festival (date TBD). Holland to Sassafra.

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Children’s Renovation Update

- Public survey input going live today (paper and digital), will be open for 30 days
 - a. Social media blast, banner on website
- Renovation on schedule

- b. Staff Reports – Alyssa Johnson (Summer programming)
 - Fairview library visit is wrapping up, successful and well received.
 - Summer library program over 3,000 participating (running through the end of August)

- c. Review of Financial Report- Deana Cooper
Reviewed financial report, provided in agenda. All is on track, no concerns.

- d. Statistical and other Reports- Deana Cooper
Reviewed statistics provided in agenda.

- e. Review of the District Consultant- Jessica Church
Still no state budget.

5. Board and Committee Reports

- a. Report of County Council Liaison- Councilman Horton
No report.

- b. Report of Friends of the Library- Jessica Spitulski
Next book sale will not be at the library because of the construction.
Foundation and Friends of the Library will participate in Erie Gives Day on August 12.

- c. Report of ERLF- Mark Inscho
No report

6. Unfinished Business-

September 15 in-person meeting at Edinboro 9:00-10:00 am time and location
Motion Mari, Kara seconded. All for, no opposed.
Teams option will be available as an option.

7. New Business

No new business.

8. Adjournment

- 9. Annie motioned to adjourn the meeting. Quyen seconded. Motion passed 7-0.

Meeting adjourned at 12:55pm

10. Appendix

- a. [Announcements](#) – **see agenda**