



Library Advisory Board Meeting Monday, September 15, 2025 9:00am at Edinboro Branch and via Zoom

MINUTES

Members Present: Adam Groves, Annie Rosenthal, Mary Fischer, Kim Grove

Members Absent: Mari Howells, Kara Murphy, Quyen Aoh, Jennifer Kubiak

Others Present: Jessica Spitulski, Matthew Yaw, Deana Cooper, Alyssa Johnson, Jessica Church, Karen Miller, Anitra Gates, Karen Miller

1. Call to Order

Meeting called to order by President at 9:05pm; Quorum reached.

2. Approval of Minutes

Kim motioned to approve the August minutes. Annie seconded. Motion passed 4-0*.

3. Public Comment (Limit to 15 Minutes)

No public comments

4. Library Reports

a. Report of the Director- Jessica Spitulski

Upcoming library closing: October 13 – Full Day of staff training (Emergency Response Training etc.)
November 11 – Veteran’s

Staffing Updates:

- 4 new clerks accepted positions (3 part-time, 1 bookmobile)
- Circulation manager interviews in progress
- Fiscal tech position – internal interviews first

Construction Updates

- o Stairs update – vinyl has shipped
- o CLEER – opening date Ribbon Cutting - October 4th
 - Temporary wall coming down October 2

Bayfront construction

- PennDOT – Bayfront parkway currently closed
 - a. Back up to full programming starting today

- b. Disruption to parking, working through solutions

Children's Renovation Update

- c. Public survey update
 - i. 60 responses
 - 1. Core library services are important
 - 2. Borrowing books are main interaction
 - 3. Copy of summary will be shared
- d. Coordinate with designers, with staff input and public input session.
 - i. Survey results will be shared with designers and public input sessions

HIRT Auditorium

- Should have a grant update by end of September

PA Library Conference

- Oct 19-22 in Erie
- Bayfront Convention Center
- Advisory Board meeting on October 20th will occur as scheduled.

b. Staff Reports –

i. Alyssa Johnson (Summer programming)

- Summer program recap
 - a. Exceeded participation over last year by 30+ participants
 - b. Majority school-age
 - c. Most signed up at the beginning of program
- 100 Reader Program, volunteer opportunities – Perry Elementary School
- Lit Fest this weekend, gave away \$2,000 in books
- CLEER collaboration / Blue Bingo Challenge
- TEENtober – programs and challenges
 - a. Teen Librarian opportunity

c. Review of Financial Report- Deana Cooper

Reviewed financial report, provided in agenda.

d. Statistical and other Reports- Deana Cooper

Reviewed statistics provided in agenda.

e. Review of the District Consultant- Jessica Church

Still waiting on state budget to be adopted. District Advisory Council meets at the end of October at the Edinboro Branch.

5. Board and Committee Reports

a. Report of County Council Liaison- Councilman Horton

No report.

b. Report of Friends of the Library- Karen Miller

- Book collection at the ice rink this last weekend.
- Spooktacular Book event October 16-18 in the Admiral Room in Blasco.

c. Report of ERLF- Mark Inscho

No report

6. Unfinished Business-

Officer nominating committee.

- Kara Murphy is the nominating committee, those interested in an officer position should reach out to Kara before the next board meeting.

7. New Business

None.

8. Adjournment

9. Mary motioned to adjourn the meeting. Kim seconded. Motion passed 4-0.
Meeting adjourned at 9:44am

10. Appendix

- a. Announcements – **see agenda**