



# Library Advisory Board Meeting Monday, November 17, 2025 12:30 pm Via zoom

<https://us06web.zoom.us/j/85948600690?pwd=1326mAtyXfrLnHjBtxLZLrU1aWLITc.1>

District 1-Fischer (Secretary)	District 4- Howells (Vice-President)	District 7- Aoh
District 2- Rosenthal	District 5- Bennett	At-Large- Murphy
District 3- Kubiak	District 6- Grove	At-Large- Groves (President)

## AGENDA

1. **Call to Order**
2. **Approval of Minutes – October 20, 2025**
3. **Public Comment- (limit to 15 minutes)**
4. **Library Reports**
  - a. Report of the Director- Jessica Spitulski
  - b. Staff Reports- none
  - c. Review of Financial Report-
  - d. Statistical and Other Reports-
  - e. Report of District Consultant-Jessica Church
  - f. Report of County Council Liaison- Councilman Horton
  - g. Report of Friends of the Library-
  - h. Report of Erie Regional Library Foundation-
5. **Unfinished Business-**
  - a. Vote of Officers
  - b. Workshop Session
6. **New Business-**
  - a. 2026 Board meeting day and time approval
7. **Adjournment**
8. **Appendix**
  - a. Announcements
  - b. News Articles

1. Call to Order

2. Approval of Minutes – October 20, 2025

3. Public Comment- (limit to 15 minutes)

4. Library Reports

a. Report of the Director- Jessica Spitulski

- Upcoming Library Closures  
November 26, Blasco closes at 5pm. All outlets closed, November 27,28,30
- Staffing Updates - None to report
- Construction Updates  
Blasco Stairs – Vinyl will be installed at close Wednesday, November 26.  
PennDot Bayfront Construction Impact/ Concerns
- Children’s Renovation Update  
Cost estimate in progress.
- HIRT Grant Application – on hold

b. Staff Reports- none

c. Review of Financial Report-  
Financials attached

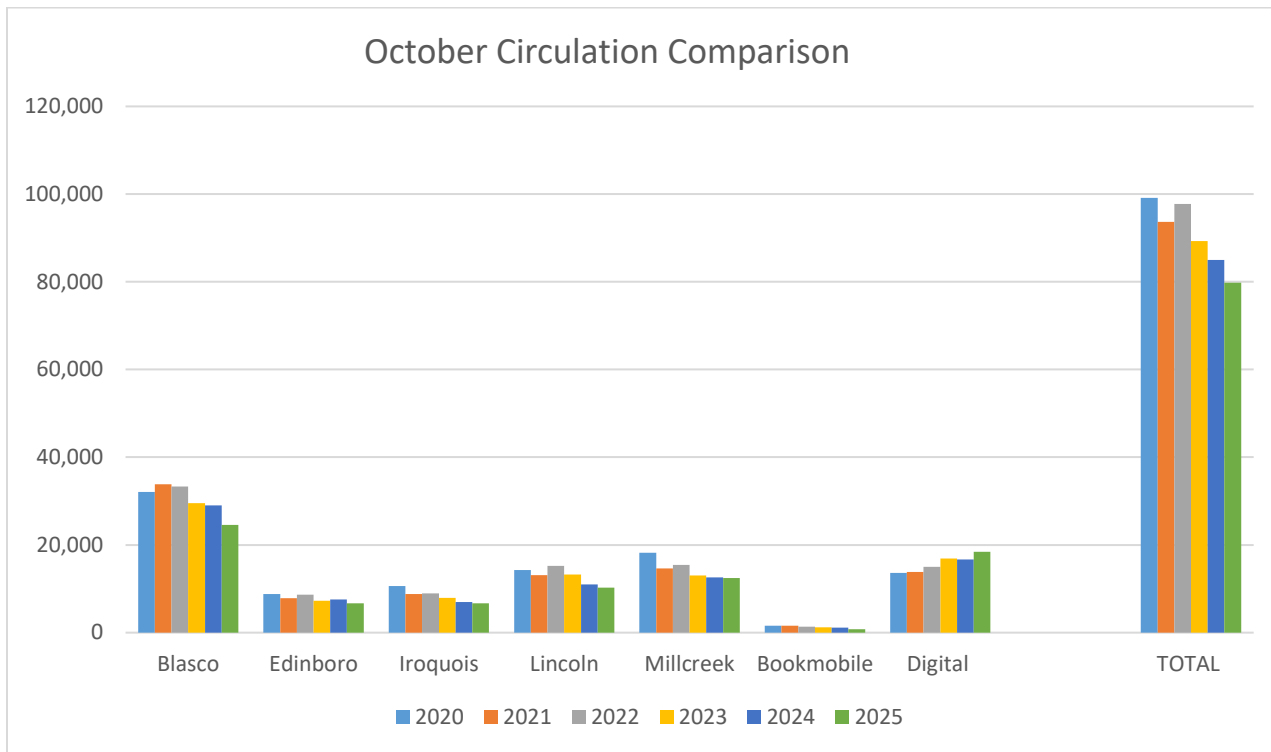
d. Statistical and Other Reports-

**October 2025 Statistics**

**Numbers Snapshot**

- 421 new cards issued, including 86 e-cards
- 3208 WiFi logins, 3154 public PC logins across locations ↓10% from 2024
- Patron visits – 30,282 visits. Blasco foot traffic ↓16% from 2025
- **183 programs, 3043 attendees ↑25 programs and 448 attendees**
- Desk questions

Month	Type	Directions	Collection	Electronic	Program	Research	Total
Oct	In person	274	1150	599	423	375	2821
Oct	Online	0	7	0	1	0	8
Oct	phone	384	520	212	271	229	1616
		<b>658</b>	<b>1677</b>	<b>811</b>	<b>695</b>	<b>604</b>	<b>4445</b>



**\* 9/2/25 Bayfront Road closure. Impact- Blasco foot traffic ↓16% and Blasco circulation ↓15% from 2024.**

	2020	2021	2022	2023	2024	2025
<b>Blasco</b>	32,059	33,829	33,289	29,550	29,043	24,537
<b>Edinboro</b>	8,821	7,848	8,622	7,281	7,558	6,676
<b>Iroquois</b>	10,611	8,829	8,922	7,920	6,960	6,696
<b>Lincoln</b>	14,243	13,074	15,199	13,286	11,012	10,229
<b>Millcreek</b>	18,187	14,622	15,427	13,065	12,608	12,440
<b>Bookmobile</b>	1,591	1,591	1,330	1,244	1,173	783
<b>Digital</b>	13,643	13,866	14,994	16,926	16,654	18,428
<b>TOTAL</b>	<b>99,155</b>	<b>93,659</b>	<b>97,783</b>	<b>89,272</b>	<b>85,008</b>	<b>79,789</b>

e. [Report of District Consultant-Jessica Church](#)

**Northwest Library District Services Report as of November 13, 2025**  
**Updates for ECPL LAB Report**  
**Submitted by Jessica Church, District Consultant**

**Library District Updates**

District member libraries submitted their Plans for State Aid. Libraries are awaiting responses from the Office of Commonwealth libraries as to whether plans are approved or sent back for corrections.

The District Advisory Council (DAC) met at the end of October. They elected a new slate of officers for 2025-2026 and voted to shift future elections to the spring to build in transition time from year to year. Following the meeting, those in attendance had a professional development conversation about messaging surrounding libraries and connecting with their communities. The libraries found benefit in the openness, transparency, and honesty about the good and the challenges that library directors and trustees expressed.

### **State Budget**

Pennsylvania passed its 2025-2026 budget that includes a ~7.1% increase for the Public Library Subsidy line. This includes increases for local library State Aid, County Coordination Aid, and District Aid.

There is also an increase in the line for funds for Library of Accessible Media for Pennsylvanians (LAMP), which is a statewide service providing free braille and accessible media for people with temporary or permanent low vision, blindness, or a physical disability that prevents reading or holding a book.

- f. Report of County Council Liaison- Councilman Horton
- g. Report of Friends of the Library- Ann Hippely
- h. Report of Erie Regional Library Foundation-

### **5. Unfinished Business-**

- a. Vote of Officers

Slate of Officers- President: Mary Fischer, Vice President; Mari Howells, Secretary: Quyen Aoh

- b. Workshop Session

### **6. New Business-**

- a. 2026 Board meeting day and time approval

Monthly meetings to occur the 3<sup>rd</sup> Monday of the month at 12:30pm via zoom except for January and February which will be held on the 2<sup>nd</sup> Monday due to Martin Luther King Day and President's Day. In person meeting will occur in May and September time and date TBD.

### **7. Adjournment**

### **8. Appendix**

- a. Announcements

**The next board meeting will be Monday, December 15, 2025, at 12:30pm via zoom.**

- b. News Articles

<https://eriecounty-pa.libguides.com/Erie-Makes-2025/Schedule>

<https://eriecounty-pa.libguides.com/BattleOfTheBooks>