



Library Advisory Board Meeting Monday, December 15, 2025 12:30 pm Via zoom

<https://us06web.zoom.us/j/85948600690?pwd=1326mAtyXfrLnHjBtxLZLrU1aWLITc.1>

District 1-Fischer (Secretary)	District 4- Howells (Vice-President)	District 7- Aoh
District 2- Rosenthal	District 5- Bennett	At-Large- Murphy
District 3- Kubiak	District 6- Grove	At-Large- Groves (President)

AGENDA

1. **Call to Order**
2. **Approval of Minutes – November 17, 2025**
3. **Public Comment- (limit to 15 minutes)**
4. **Library Reports**
 - a. Report of the Director- Jessica Spitulski
 - b. Staff Reports- Alyssa Johnson
 - c. Review of Financial Report-
 - d. Statistical and Other Reports-
 - e. Report of District Consultant-Jessica Church
 - f. Report of County Council Liaison- Councilman Horton
 - g. Report of Friends of the Library- Karen Miller
 - h. Report of Erie Regional Library Foundation-
5. **Unfinished Business-**
 - a. Workshop Session
6. **New Business-**
7. **Adjournment**
8. **Appendix**
 - a. Announcements
 - b. News Articles

1. Call to Order

2. Approval of Minutes – November 17, 2025

3. Public Comment- (limit to 15 minutes)

4. Library Reports

a. Report of the Director- Jessica Spitulski

- Upcoming Library Closures
December 24, Blasco closes at 5pm. All outlets closed, December 25, 26, 28
- Construction Updates
Blasco Stairs – Vinyl installed and project is finished
- Children’s Renovation Update
Received initial cost estimate. Final estimate meeting will be held at the end of the month.
- HIRT Grant Application – decision meeting on hold until January.
- Strategic Planning Process
Internal process underway. Staff, partners and public input to begin near future.

b. Staff Reports- Alyssa Johnson

Outreach report

c. Review of Financial Report-

November financials not available at time of report

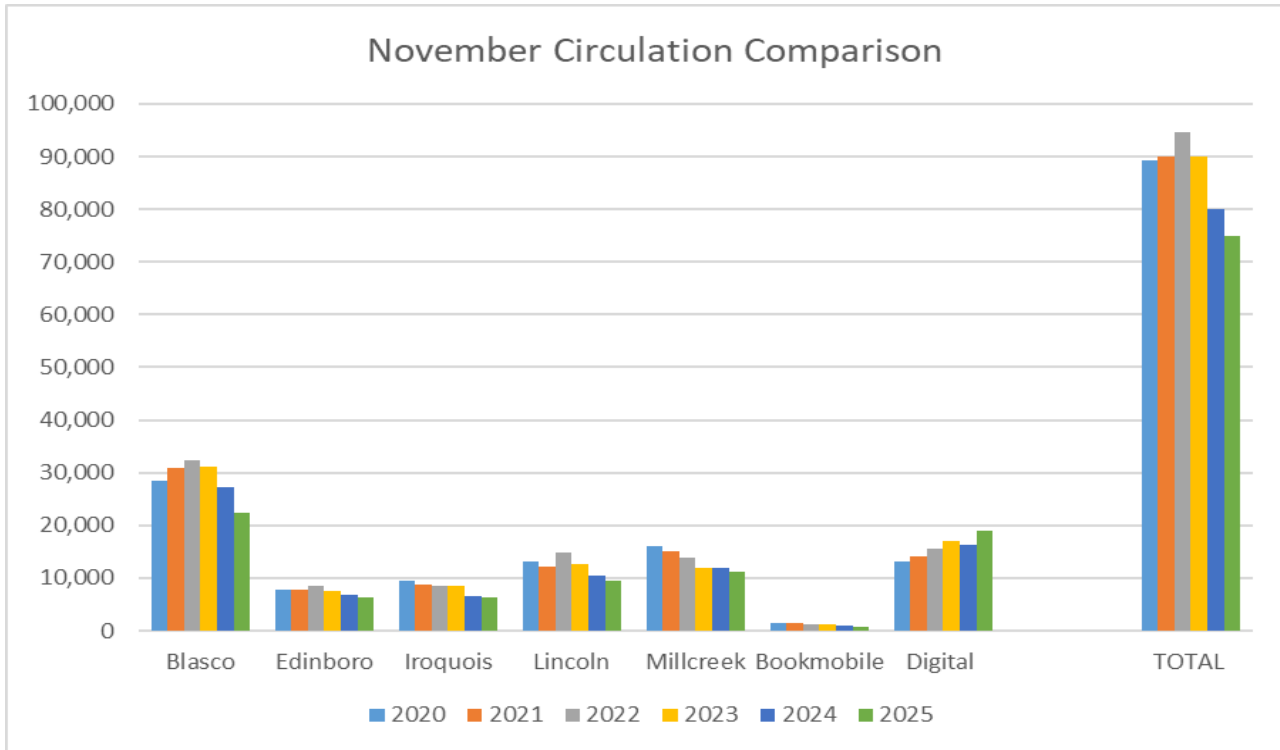
d. Statistical and Other Reports-

November 2025 Statistics

Numbers Snapshot

- 670 new cards issued, including **324 new school cards**
- 2605 WiFi logins, 2562 public PC logins across locations ↓12% from 2024
- Patron visits – 25,224 visits. Blasco foot traffic ↓30% from 2024
- **145 programs, 2272 attendees, 903 Neighborhood Forrest Succulent Program**
- Desk questions

Month	Type	Directions	Collection	Electronic	Program	Research	Total
Nov	In person	820	1206	443	362	312	3143
Nov	Online	2	4	3	2	2	13
Nov	phone	337	351	151	154	182	1175
		1159	1561	597	518	496	4331



* 9/2/25 Bayfront Road closure. Impact- Blasco foot traffic ↓30% and Blasco circulation ↓18% from 2024.

	2020	2021	2022	2023	2024	2025
Blasco	28,445	30,843	32,238	31,105	27,251	22,270
Edinboro	7,746	7,692	8,594	7,581	6,725	6,325
Iroquois	9,490	8,774	8,580	8,630	6,515	6,225
Lincoln	13,017	12,202	14,728	12,561	10,426	9,375
Millcreek	15,979	15,002	13,763	11,922	11,808	11,155
Bookmobile	1,345	1,348	1,250	1,196	904	691
Digital	13,206	14,178	15,592	16,982	16,366	18,937
TOTAL	89,228	90,039	94,745	89,977	79,995	74,978

e. [Report of District Consultant-Jessica Church](#)

Northwest Library District Services Report as of December 10, 2025
Updates for ECPL LAB Report
Submitted by Jessica Church, District Consultant

Library District Updates

The District Advisory Council met virtually at the beginning of December. With the increase in the Public Library Subsidy line, the district consultant proposed combining the District and County Coordination Aid increases toward the purchase of a new interlibrary loan delivery vehicle. The current box truck

model as a main vehicle is outdated and less safe with how the drivers perform tasks, and the two that ECPL owns have experienced numerous mechanical issues recently. The movement to a cargo van style, like the current RAM Promaster that ECPL has, is a safer, more efficient model.

Beyond that, District Services is working to restart its initiatives that were paused during the budget impasse as District aid should arrive within the next week. These initiatives include additional hotspots for member libraries to circulate, new Playaway and Wonderbooks for rotating collections, and library board and facilities visits, just to name a few.

- f. [Report of County Council Liaison- Councilman Horton](#)
- g. [Report of Friends of the Library- Karen Miller](#)
- h. [Report of Erie Regional Library Foundation-](#)

5. Unfinished Business-

- a. [Workshop Session](#)

6. New Business-

7. Adjournment

8. Appendix

- a. [Announcements](#)

The next board meeting will be Monday, January 12, 2026, at 12:30pm via zoom.

- b. [News Articles](#)