



Library Advisory Board Meeting Monday, March 15, 2026 12:30 pm Via zoom

<https://us06web.zoom.us/j/85948600690?pwd=1326mAtyXfrLnHjBtxLZLrU1aWLITc.1>

District 1-Fischer (President)	District 4- Howells (Vice-President)	District 7- Aoh (Secretary)
District 2- Shoemaker	District 5- Bennett	At-Large- vacant
District 3- Kubiak	District 6- Grove	At-Large- Groves

AGENDA

1. **Call to Order**
2. **Approval of Minutes – February 9, 2026**
3. **Public Comment- (limit to 15 minutes)**
4. **Library Reports**
 - a. Report of the Director- Jessica Spitulski
 - b. Staff Reports- Alyssa Johnson
 - c. Review of Financial Report-
 - d. Statistical and Other Reports-
 - e. Report of District Consultant-Jessica Church
 - f. Report of County Council Liaison- Terry Scutella
 - g. Report of Friends of the Library- Karen Miller
 - h. Report of Erie Regional Library Foundation-
5. **Unfinished Business-**
 - a. None
6. **New Business-**
 - a. May in-person meeting. Iroquois Branch. Time to be discussed.
7. **Adjournment**
8. **Appendix**
 - a. Announcements
 - b. News Articles

1. Call to Order

2. Approval of Minutes – February 9, 2026

3. Public Comment- (limit to 15 minutes)

4. Library Reports

a. Report of the Director- Jessica Spitulski

- Upcoming Library Closures
Easter Weekend- Friday April 3rd through Sunday, April 5th
- Children’s Renovation Update
 - Temporary location for children’s collection
- HIRT Auditorium
- Strategic Planning Process
- Staffing Updates-
 - New Literacy Library Assistant- James Ross
 - Offer accepted for part-time branch floating clerk. Start date March 30.

b. Staff Reports- Alyssa Johnson

- Battle of the Books
- Outreach update

c. Review of Financial Report-

- 2025 Final Budget report
- 2026 February Financials

d. Statistical and Other Reports-

2025 Year-end Statistics

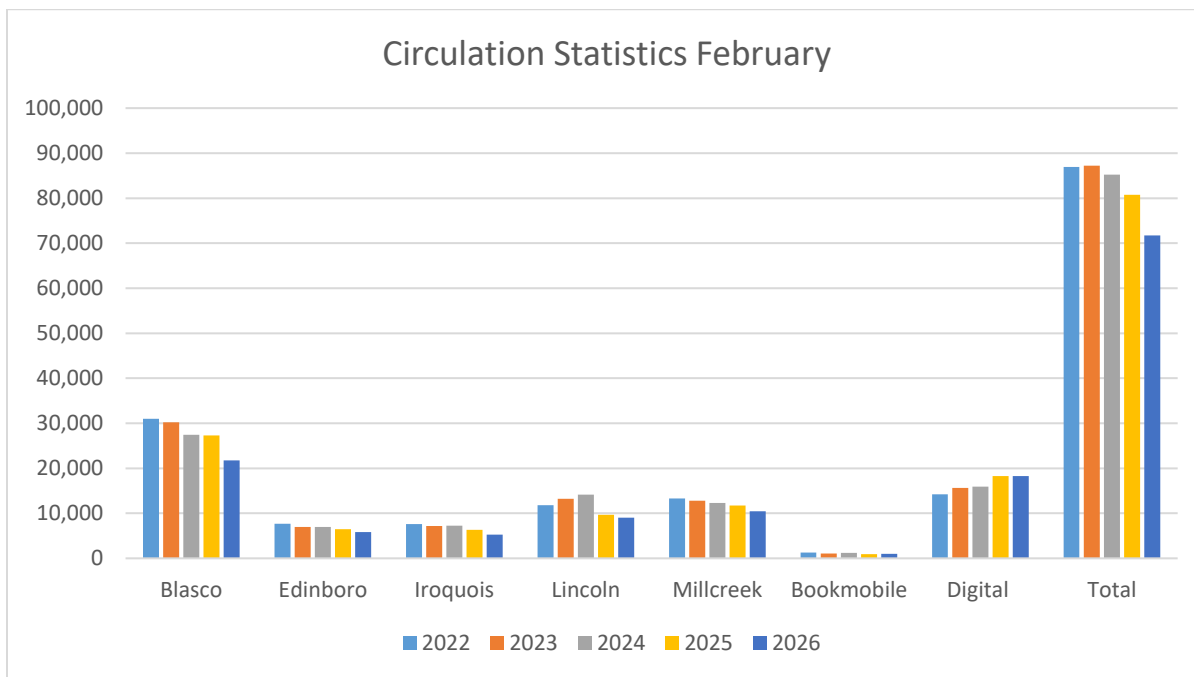
Statistical Comparison				
	2025	2024		
Patron Visits *	365,721	433,988	-16%	
Circulation	1,027,376	1,178,243	-13%	
Reference Questions	59,699	61,014	-2%	
<i>In person Programs</i>	1,630	1,557	5%	
Offsite programs	92	59	56%	
Virtual	20	31	-35%	
Total Programs	1,742	1,647	6%	
Total attendance*	27,083	42,108	-36%	
*Gate count issues at multiple branches				
*PennDot construcion 9/2/25				
* Attendance not properly recorded at multiple events				

February 2026 Statistics

Numbers Snapshot

- 437 new cards issued
- 1893 WiFi logins,
- 29,788 Patron visits ↓7% from February 2025
- **146 programs, 1777 attendees. Outreach stats not included.**
- Desk questions

Month	Type	Directions	Collection	Electronic	Program	Research	Total
Feb	In person	898	1129	602	428	301	3358
Feb	Online	3	5	0	0	0	8
Feb	phone	378	358	232	188	246	1402
		1279	1492	834	616	547	4768



* 9/2/25 Bayfront Road closure. * Jan 2026- reduced public parking at Blasco

	2022	2023	2024	2025	2026
Blasco	31,006	30,230	27,464	27,299	21,787
Edinboro	7,663	7,000	6,989	6,453	5,813
Iroquois	7,583	7,200	7,264	6,366	5,282
Lincoln	11,816	13,207	14,141	9,665	9,060
Millcreek	13,315	12,804	12,281	11,760	10,455
Bookmobile	1,322	1,105	1,208	927	1,031
Digital	14,219	15,668	15,900	18,307	18,270
Total	86,924	87,214	85,247	80,777	71,698

e. [Report of District Consultant-Jessica Church](#)

District Services Report as of March 13, 2026

Updates for ECPL LAB Report

Submitted by Jessica Church, District Consultant

Annual Reports for FY2025

All 16 member libraries submitted their Annual Reports for initial district consultant reviews. Reports are due and locked for review by the Office of Commonwealth Libraries during the beginning of April. After that, reports endure further review by the Institute of Museum and Library Services (IMLS). At each level, libraries may get questions for corrections or clarifications.

For these reports, also known as the Public Library Data Survey, public libraries across the United States self-report data based on specific parameters set by the Institute of Museum of Library Services (IMLS) and the American Institute for Research (AIR). The definitions and reporting instructions may not align symmetrically with the data which local libraries share with other audiences and may be subject to variances.

Board Academy is now Checked In!

Board Academy, a digital publication composed by the district consultants in the Northwest region, went on hiatus last year. This publication focused on sharing information and insights on leading public libraries. After reviewing our capacity, we reached out to some other district consultants in the state to form a small work group to tap into even more brain power and perspectives to ensure we're bringing you a high quality resource that's worth your time to read.

Check out our 1st edition! The archival link can also be found here: <https://icont.ac/51egW>

Roughly each quarter, we'll send out a fuller piece with tips and information. In between those months, we'll send out at-a-glance editions—smaller in content, but hitting all the high notes of those can't-miss updates.

If you didn't receive the February edition and want to sign up for future publications, sign up at <https://padistrictconsultants.org/checked-in/>. March edition to be released soon.

District Advisory Council

The District Advisory Council meets Tuesday, April 7 to vote on the 2026-2027 agreement and budget.

- f. Report of County Council Liaison- Terry Scutella
- g. Report of Friends of the Library- Karen Miller
- h. Report of Erie Regional Library Foundation-

5. Unfinished Business-

- a. None

6. New Business-

- a. May in-person meeting. Iroquois Branch. Time to be discussed.

7. Adjournment

8. Appendix

- a. Announcements

The next board meeting will be Monday, April 20, 2026, at 12:30pm via zoom.

- b. News Articles

First at 4: Small Business Symposium at the Blasco Library segment.

https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.erienewsnow.com%2Ffeatured%2Ffirst-at-4%2Ffirst-at-4-small-business-symposium-at-the-blasco-library%2Fvideo_30af5b1e-9a75-59c5-9b96-e2d6c3b53ebf.html&data=05%7C02%7Cdcooper%40eriecountypa.gov%7C45f0ad69468d4835ae5f08de7ac60ac0%7C0ad8b9d65d814b1b860ed8555436483%7C0%7C0%7C639083188164324206%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMmIsIkFOIjoiTWFPbCIslldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=vHp3WfPYG3NNaUhRC%2FvhKf3o6nUDjytzu5GD3MtK1sc%3D&reserved=0

Erie News Now- Read Across America week: What a library card can do for you.

https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.erienewsnow.com%2Fwatch%2Fvideo%2Fread-across-america-what-a-library-card-can-do-for-you%2Fvideo_240f998f-ebec-570a-a4ab-3fcfe2bf97bb.html&data=05%7C02%7Cdcooper%40eriecountypa.gov%7Cea3b6ec75e9c40c4999208de7a06315b%7C0ad8b9d65d814b1b860ed8555436483%7C0%7C0%7C639082364206368708%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMmIsIkFOIjoiTWFPbCIslldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=J6YOKDHRLE5kaFeXNVG%2FFUb2wb8RVwnQQ1vLUCuIa9c%3D&reserved=0